



## Medicine Lodge Tourism Grant Guidelines

### Purpose

The purpose of the ML Tourism Grant is to support projects and activities that positively impact the attraction of visitors to the Medicine Lodge area. The funds available through this program are derived from the Lodging Tax Fund.

### Guidelines

- To act as a resource to support the Medicine Lodge area's facilities and attractions.
- To increase the number of visitors to the Medicine Lodge area.
- To promote the image of Medicine Lodge.
- To promote rural tourism in the Medicine Lodge area.

### Requirements

All grants require an application to be approved by the Tourism Committee. In addition, grants in excess of \$250 will require approval of the Medicine Lodge City Council.

For grants in excess of \$250, a summary report of the project and a detailed accounting of sources and uses of funds specific to the project will be submitted to the Tourism Committee. This report and accounting is due to the Tourism Committee **thirty days after completion** of the project/activity.

Failure to provide this report will render the grant recipient ineligible for future grants.

### Applications

For requests up to \$250 a short form application is available. Requests for more than \$250 require the longer form.

### Deadlines

Grant deadlines are January 15, April 15, July 15, and October 15. The Tourism Committee normally meets the first Tuesday of each month and will approve grants at the meeting following deadlines.